

Total No. of printed pages = 3

2 (SEM-III) EDN 5 OE 1

2021

EDUCATION

(Theory Paper)

Paper : EDN-905 OE-1

(Educational Management Administration)

Full Marks – 70

Time – Three hours

The figures in the margin indicate full marks for the questions.

✓ Answer the following questions in brief :

2×6=12

- ✓ (a) What is Educational Administration ?
- ✓ (b) What is school time table ?
- ✓ (c) What do you mean by Democratic Educational Management ?
- ✓ (d) Define Educational Supervision.
- ✓ (e) What is meant by Co-curricular activities ?
- ✓ (f) Define Educational Planning.

[Turn over

2/ Answer any seven of the following questions.

4×7=28

(a) State the relation between Educational Management and Administration.

(b) Write on the importance of Institutional Planning.

(c) Discuss the advantages of Centralized Educational Management.

(d) Discuss the characteristics of successful Educational Management.

(e) Differentiate between the Centralized and Decentralized type of Educational Management.

(f) Explain the functions of educational administration.

(g) Elaborate on the types of co-curricular activities.

(h) Write a note on the need and importance of school time-table.

(i) Discuss the role of head of the institution in educational management.

3 Answer any three from the following questions :

10×3=30

(a) Define Educational Management. Discuss the nature and scope of Educational Management.
2+8=10

(b) What is Institutional Planning ? Elaborate on the steps involved in Institutional Planning.
2+8=10

(c) Critically analyze the Laissez-Faire Educational Management. 10

(d) Elaborate on the functions of successful Educational Supervision. 10